A Member of the Tokio Marine Group

#### One Bala Plaza, Suite 100 Bala Cynwyd, PA 19004

Underwritten by: Philadelphia Indemnity Insurance Company Tokio Marine Specialty Insurance Company

## CYBER SECURITY LIABILITY APPLICATION

COVERAGES E., F., AND G. ARE CLAIMS MADE AND REPORTED COVERAGES.

CLAIM EXPENSES UNDER COVERAGES E., F., AND G. ARE INCLUDED WITHIN THE AVAILABLE LIMIT OF INSURANCE. ANY CLAIM EXPENSES PAID UNDER THIS COVERAGE FORM WILL REDUCE THE AVAILABLE LIMITS OF INSURANCE AND MAY EXHAUST THEM COMPLETELY. PLEASE READ THE ENTIRE POLICY CAREFULLY.

Certain terms have specific meaning as defined in the policy form and noted in **bold**. Throughout this Application the words "you" and "your" refer to the **Named Insured** shown in the Declarations, and any other person or organization qualifying as a **Named Insured** under the proposed policy.

SECTION I – GENERAL INFORMATION				
	State:	Zip:		
Website: www.				
Risk Management Contact:				
Risk Management Email:				
Please provide a brief description of operations:				
erage is requested under this po	olicy:			
	Website: www. erations:	State: Website: www.		

To enter more information, please use the Additional information page attached to this application.

	US / Canada	Other Countries	Total
Total number of employees			
Annual sales or revenue	\$	\$	\$
Annual revenue from online sales			
or services	\$	\$	\$

1. Do you collect, store or process any of the following types of Personally Identifiable

Information (PII)?

Please check all that apply:

Bank Account Information Protected Health Information / Medical Records

Credit Card Numbers Social Security Numbers Driver's License Information Other: (please specify)

2. Please estimate the total number of Personally Identifiable Information records held:

#### **SECTION II - COVERAGE SELECTION**

	CURRENT CARRIER	EXPIRATION DATE	ANNUA PREMIL	 LIMITS	DEDUCTIBLE	RETROACTIVE DATE
			\$	\$	\$	
	Insuring Agr	eement		Requested Limit	Requeste	d Deductible
A.	Loss of Digital Assets			\$	\$	
B.	B. Non-Physical Business Interruption & Extra Expense		\$	(N/A – Time Retention Applies)		
C.	C. Cyber Extortion Threat		\$	\$		
D.	Security Event Costs			\$	\$	
E.	Network Security & Privacy	/ Liability		\$	\$	
F.	Employee Privacy Liability			\$	\$	
G.	Electronic Media Liability			\$	\$	
H.	Cyber Terrorism Coverage			\$	\$	

### **SECTION III - LOSS EXPERIENCE**

(Explain any "Yes" responses, including corrective actions and damages incurred on the ADDITIONAL INFORMATION page below)

	SECTION IV – RISK CONTROLS		
7.	Are you aware of any circumstance that could reasonably be anticipated to result in a claim being made against you for the coverage being applied for?	Yes	No
6.	During the last three (3) years, have you been the subject of an investigation or action by any regulatory or administrative agency for privacy-related violations?	Yes	No
5.	During the last three (3) years, has anyone made a demand, claim, complaint, or filed a lawsuit against you alleging invasion of, or interference with rights of privacy, or the inappropriate disclosure of personally identifiable information (PII)?	Yes	No
4.	During the last three (3) years, have you received a complaint or other proceeding (including an injunction or other request for non-monetary relief) arising out of intellectual property infringement, copyright infringement, media content, or advertising material?	Yes	No
3.	During the last three (3) years, has anyone alleged that you were responsible for damage to their computer system(s) arising out of the operation of your computer system(s)?	Yes	No
2.	Within the past three (3) years, have you experienced any network related business interruption exceeding eight (8) hours other than planned maintenance?	Yes	No
1.	During the past three (3) years whether insured or not, have you sustained any losses due to unauthorized access, unauthorized use, virus, denial of service attack, electronic media liability, data breach, data theft, fraud, electronic vandalism, sabotage or other similar electronic security events?	Yes	No

Yes

No

1. Do you have a firewall?

	<ul><li>a. How often do you review the rules within the firewalls?</li><li>b. When was the last time a rule was removed / deactivated?</li></ul>	. 55	
2.	Do you require your Information Technology Department or outsourced third party vendors/providers to adhere to a software update process, including software patches and anti-virus software definition upgrades?	Yes	No
3.	Do you perform virus scans of emails, downloads, and portable devices?	Yes	No
4.	Do you restrict access to sensitive client, customer, employee or other third party information?	Yes	No
5.	Do you have a process for managing user accounts, including the timely revocation of access for terminated employees and the removal of outdated accounts?	Yes	No

6.	Do you have physical security controls in place to restrict access to your computer systems and sensitive paper records?	Yes	No
7.	Do you have role-based controls or other procedures that address user access to critical and sensitive computer systems, applications, or records?	Yes	No
8.	Do you have a written business continuity/disaster recovery plan that includes procedures to be followed in the event of a disruptive computer or network incident?	Yes	No
9.	Are system back-up and recovery procedures tested for all mission-critical systems and performed at least annually?	Yes	No
10.	Do you have a designated individual or group responsible for information security and compliance operations? Please specify below by checking all that apply:  Risk Management Department Chief Information Officer / Chief Information Security Officer Other: (please specify)		
11.	Is all sensitive customer, client and employee data: a. encrypted at rest? b. encrypted in transit? c. accessible via mobile devices, laptops or other portable storage media? If yes, are the mobile devices, laptops or other storage media encrypted?	Yes Yes Yes Yes	No No No
12.	How long would it take to restore your operations after a computer attack or other loss/corruption of data? 0-12 Hours 12-24 Hours 24 Hours		
13.	Are mission-critical transactions and security logs reviewed periodically for suspicious activity?  If yes, how frequently?	Yes	No
14.	Have you undergone an information security or privacy compliance evaluation? If yes, identify who performed the evaluation, the date it was performed, the type of evaluation, and attach a copy of it.	Yes	No
	Were all recommendations implemented and deficiencies corrected? If no, please explain on the ADDITIONAL INFORMATION page)	Yes	No
15.	Do you outsource critical components of your network/computer system or internet		

access/presence to others?

If yes, check all that apply and name the service provider for each category:

Yes No

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	TECH-RELATED SERVICE				
	Backup, co-location	Financial Services and	Other: "cloud", ASP,		
Internet Service Provider	and data recovery	Payment Processing	SAAS, Etc.		
Comcast	AT & T	ADP	Amazon		
Verizon	Mozy	Authorize.net	Microsoft		
Time Warner	HP	Blackbaud	Google		
AT & T	IBM	BA Merchant Services	Go Daddy		
Optimum / Cablevision	Iron Mountain	First Data	IBM		
Cox	Rackspace	Fiserv	Media Temple		
Century Link	Sunguard	Global Payments	Endurance/Bluehost		
Windstream	TierPoint	Heartland	Rackspace		
Charter	In House	Metavente	Akamai		
Road Runner	Other:	Paymentech	Verizon		
Level 3		Paypal	SoftLayer		

	Other:	Other:	Square	Host	Gator	
			Stripe		/are/Dell/	EMC
			Verisign		sforce	
16	De you have a program in a	and to pariodically toot	Other:	Othe		No
16. 17.	Do you have written contract		our information security policy a	nd	Yes	No
	procedures with third party s		our million accountly perior a		Yes	No
18.	Do such contracts contain he	old harmless or indemr	nification clauses in your favor?		Yes	No
19.	Do you audit all vendors and them to have adequate secu		handle or access your data and	d require	Yes	No
20.	Do you have a document de	struction and retention	policy?		Yes	No
21.	Do you monitor your network the performance of the system		possible intrusions or abnormali	ties in	Yes	No
		SECTION V - PRIV	ACY CONTROLS			
1.	Have you achieved complian	nce with the following:	(check all that annly)			
		rd Industry Data Secur		Yes	No	N/A
	GLBA (Gramm-Leach	-Bliley Act)	•	Yes	No	N/A
	HIPAA (Health Insura	nce Portability and Acc	ountability Act)	Yes	No	N/A
2.	Does your hiring process inc	clude the following for a	all employees and independent			
	contractors (check all that a		an employees and macpendent			
	Drug testing	Work	history checks			
	Criminal background of		it history checks			
	Educational backgrou	nd Otne	r (specify):			
3.	Do you have a current enter	prise-wide computer ne	etwork and information security	policy		
	that applies to employees, ir	ndependent contractors	s, and third-party vendors?		Yes	No
		lished within the comp	any (e.g. corporate intranet, em	ployee	<b>V</b>	NI.
	handbook, etc.)?				Yes	No
4.	Are all employees periodical	lv instructed on their si	pecific job responsibilities with re	espect to		
			of suspected security incidents?		Yes	No
_	5					
5.	Do you have a formal writter If yes, has the policy been re		by legal counsel?		Yes Yes	No No
	if yes, has the policy been re	sviewed and approved	by legal couriser:		163	NO
6.			ess procedures prepared to hor			
			aring of non-public, personal inf	ormation		
	to non-affiliated third parties	?			Yes	No
7.	Do you require the transmiss	sion of personal custon	ner information such as credit ca	ard		
	numbers, contact informatio				Yes	No
	C	ECTION VI. MEDIA I	IABILITY CONTROLS			
	3	ECTION VI - WEDIAL	IABILITY CONTROLS			
1.			als (including meta tags) before			
			n your website for the following:		Vaa	Na
	Defamation (Slander of Right to privacy or put				Yes Yes	No No
	Copyright, trademark				Yes	No
					- <del>-</del>	
2.		ces been the subject of	f copyright, patent or trademark		.,	
	infringement allegations?				Yes	No

3.	Does your organization use social media?		Yes	No
	a.	Do you monitor postings?	Yes	No
	b.	Are there formal procedures for complaints?	Yes	No
	C.	Is content reviewed by legal counsel?	Yes	No

#### FRAUD STATEMENT AND SIGNATURE SECTIONS

The Undersigned states that he/she is an authorized representative of the Applicant and declares to the best of his/her knowledge and belief and after reasonable inquiry, that the statements set forth in this Application (and any attachments submitted with this Application) are true and complete and may be relied upon by Company \* in quoting and issuing the policy. If any of the information in this Application changes prior to the effective date of the policy, the Applicant will notify the Company of such changes and the Company may modify or withdraw the quote or binder.

The signing of this Application does not bind the Company to offer, or the Applicant to purchase the policy.

\*Company refers collectively to Philadelphia Indemnity Insurance Company and Tokio Marine Specialty Insurance Company.

FRAUD NOTICE STATEMENTS

ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE CONTAINING ANY MATERIALLY FALSE INFORMATION OR CONCEALS, FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME AND SUBJECTS THAT PERSON TO CRIMINAL AND CIVIL PENALTIES (IN OREGON, THE AFOREMENTIONED ACTIONS MAY CONSTITUTE A FRAUDULENT INSURANCE ACT WHICH MAY BE A CRIME AND MAY SUBJECT THE PERSON TO PENALTIES). (IN NEW YORK, THE CIVIL PENALTY IS NOT TO EXCEED FIVE THOUSAND DOLLARS (\$5,000) AND THE STATED VALUE OF THE CLAIM FOR EACH SUCH VIOLATION). (NOT APPLICABLE IN AL, AR, AZ, CO, DC, FL, KS, LA, ME, MD, MN, NM, OK, PA, RI, TN, VA, VT, WA AND WV).

APPLICABLE IN AL, AR, AZ, DC, LA, MD, NM, RI AND WV: ANY PERSON WHO KNOWINGLY (OR WILLFULLY IN MD) PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR WHO KNOWINGLY (OR WILLFULLY IN MD) PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES OR CONFINEMENT IN PRISON.

APPLICABLE IN COLORADO: IT IS UNLAWFUL TO KNOWINGLY PROVIDE FALSE, INCOMPLETE, OR MISLEADING FACTS OR INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING OR ATTEMPTING TO DEFRAUD THE COMPANY. PENALTIES MAY INCLUDE IMPRISONMENT, FINES, DENIAL OF INSURANCE AND CIVIL DAMAGES. ANY INSURANCE COMPANY OR AGENT OF AN INSURANCE COMPANY WHO KNOWINGLY PROVIDES FALSE, INCOMPLETE, OR MISLEADING FACTS OR INFORMATION TO A POLICYHOLDER OR CLAIMANT FOR THE PURPOSE OF DEFRAUDING OR ATTEMPTING TO DEFRAUD THE POLICYHOLDER OR CLAIMANT WITH REGARD TO A SETTLEMENT OR AWARD PAYABLE FROM INSURANCE PROCEEDS SHALL BE REPORTED TO THE COLORADO DIVISION OF INSURANCE WITHIN THE DEPARTMENT OF REGULATORY AGENCIES.

APPLICABLE IN FLORIDA AND OKLAHOMA: ANY PERSON WHO KNOWINGLY AND WITH INTENT TO INJURE, DEFRAUD, OR DECEIVE ANY INSURER FILES A STATEMENT OF CLAIM OR AN APPLICATION CONTAINING ANY FALSE, INCOMPLETE, OR MISLEADING INFORMATION IS GUILTY OF A FELONY (IN FL, A PERSON IS GUILTY OF A FELONY OF THE THIRD DEGREE).

APPLICABLE IN KANSAS: AN ACT COMMITTED BY ANY PERSON WHO, KNOWINGLY AND WITH INTENT TO DEFRAUD, PRESENTS, CAUSES TO BE PRESENTED OR PREPARES WITH KNOWLEDGE OR BELIEF THAT IT WILL BE PRESENTED TO OR BY AN INSURER, PURPORTED INSURER, BROKER OR ANY AGENT THEREOF, ANY WRITTEN, ELECTRONIC, ELECTRONIC IMPULSE, FACSIMILE, MAGNETIC, ORAL, OR TELEPHONIC COMMUNICATION OR STATEMENT AS PART OF, OR IN SUPPORT OF, AN APPLICATION FOR THE ISSUANCE OF, OR THE RATING OF AN INSURANCE POLICY FOR PERSONAL OR COMMERCIAL INSURANCE, OR A CLAIM FOR PAYMENT OR OTHER BENEFIT PURSUANT TO AN INSURANCE POLICY FOR COMMERCIAL OR PERSONAL INSURANCE WHICH SUCH PERSON KNOWS TO CONTAIN MATERIALLY FALSE INFORMATION CONCERNING ANY FACT MATERIAL THERETO; OR CONCEALS, FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO.

APPLICABLE IN KENTUCKY: ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSONS FILES AN APPLICATION FOR INSURANCE CONTAINING ANY MATERIALLY FALSE INFORMATION OR CONCEALS, FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME.

APPLICABLE IN MAINE, TENNESSEE, VIRGINIA AND WASHINGTON: IT IS A CRIME TO KNOWINGLY PROVIDE FALSE, INCOMPLETE OR MISLEADING INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING THE COMPANY. PENALTIES MAY INCLUDE IMPRISONMENT, FINES OR A DENIAL OF INSURANCE BENEFITS.

APPLICABLE IN PENNSYLVANIA: ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION OR CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME AND SUBJECTS SUCH PERSON TO CRIMINAL AND CIVIL PENALTIES.

APPLICABLE IN NEW YORK: ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION, OR CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO, COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME AND SHALL BE SUBJECT TO A CIVIL PENALTY NOT TO EXCEED FIVE THOUSAND DOLLARS AND THE STATE VALUE OF THE CLAIM FOR EACH SUCH VIOLATION.

NAME (PLEASE PRINT/TYPE)	TITLE (MUST BE SIGNED BY THE PRESIDENT, CHAIRMAN, CEO OR EXECUTIVE DIRECTOR)			
SIGNATURE	DATE			
SECTION TO BE COMPLETED BY THE PRODUCER/BROKER/AGENT				

AGENCY

(If this is a Florida Risk, Producer means Florida Licensed Agent)

PRODUCER LICENSE NUMBER (If this a Florida Risk, Producer means Florida Licensed Agent)

ADDRESS (STREET, CITY, STATE, ZIP)

**PRODUCER** 

# **ADDITIONAL INFORMATION**

This page may be used to provide additional information to question number to which you are referring.	o any question on this application. Please identify the	
Signature	- Date	